**(990) Human Resource Exploration (ML)**

**CONTESTANT NUMBER \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**RATING SHEET – COMPLETE ONE PER CONTESTANT**

**TECHNICAL SCORE**

Judge 1 (150 points) \_\_\_\_\_\_\_

Judge 2 (150 points) \_\_\_\_\_\_\_

Judge 3 (150 points) \_\_\_\_\_\_\_

Total Judges’ Points \_\_\_\_\_\_\_

Divided by # of Judges \_\_\_\_\_\_\_

**AVERAGE PRESENTATION SCORE** \_\_\_\_\_\_\_ (150 maximum)

**PRESENTATION SCORE**

Judge 1 (200 points) \_\_\_\_\_\_\_

Judge 2 (200 points) \_\_\_\_\_\_\_

Judge 3 (200 points) \_\_\_\_\_\_\_

Total Judges’ Points \_\_\_\_\_\_\_

Divided by # of Judges \_\_\_\_\_\_\_

**AVERAGE PRESENTATION SCORE** \_\_\_\_\_\_\_ (200 maximum)

**SPECIFICATION SCORE**  \_\_\_\_\_\_\_\_ (10 maximum)

**TOTAL SCORE \_\_\_\_\_\_\_ (360 maximum)**

**RANK**

**(990) Human Resource Exploration (ML) **

#### Judge Number Contestant Number \_\_\_\_\_\_\_\_\_\_\_\_

**Presentation Scoring Rubric**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Below Average** | **Average** | **Good** | **Excellent** | **Points Awarded** |
| **Applicant’s Greeting:**   * Proper introduction * Positive first impression | 1-5 | 6-10 | 11-15 | 16-20 |  |
| **Applicant’s Appearance:**  Neat, well-groomed, and appropriately attired | 1-5 | 6-10 | 11-15 | 16-20 |  |
| **Personality and Poise:**   * Positive, courteous, sincere, and confident * Good posture, gestures, and eye contact | 1-5 | 6-10 | 11-15 | 16-20 |  |
| **Communication Skills:**   * Proper grammar * Good pronunciation and enunciation * Pleasant voice and tone | 1-5 | 6-10 | 11-15 | 16-20 |  |
| **Responses:** | | | | | |
| Responded with appropriate answers | 1-5 | 6-10 | 11-15 | 16-20 |  |
| Showed knowledge of potential position | 1-5 | 6-10 | 11-15 | 16-20 |  |
| Volunteered information | 1-5 | 6-10 | 11-15 | 16-20 |  |
| Demonstrated initiative and enthusiasm | 1-5 | 6-10 | 11-15 | 16-20 |  |
| Asked appropriate questions | 1-5 | 6-10 | 11-15 | 16-20 |  |
| **Close of Interview:**   * Expressed a thank you * Concluded interview effectively | 1-5 | 6-10 | 11-15 | 16-20 |  |
| **TOTAL INTERVIEW POINTS (200 points maximum)** | | | | |  |

**Specification Scoring Rubric**

|  |  |  |
| --- | --- | --- |
| **SPECIFICATION POINTS:** All points or none per item are awarded by the proctor per contestant, *not* per judge. | | **Points**  **Awarded** |
| Documentation submitted at time of check-in: Job Shadow Request Letter (1 copy) ***Must have copies for preliminaries and finals*** | 10 |  |
| **TOTAL SPECIFICATION POINTS (10 points maximum)** | |  |

**TOTAL MAXIMUM POINTS = 360**